

## Childcare Reference

References do not have to be completed in English, but any non-English references need to be accompanied by an English language translation.

Please ask your non-family related referee to fill in the reference form for you. Your referee should be someone who is involved into your childcare experience, and should be a professional or academic person or similar.

### To the referee:

\_\_\_\_\_ is applying to Aupairia to be an Au Pair in China. Your reference will be used to help us match the applicant to a Chinese Host Family. Please fill in the form honestly, completely and provide as much detail as possible. You may write in your native language if you don't feel comfortable writing in English.

Name of referee: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

\*Are you a relative of the applicant? Yes No

\*Please note that if you are a relative of the applicant, you may not provide the main reference. In that case, your reference will only be accepted as a second additional reference.

Do you speak English? Yes No If no, what is your native language? \_\_\_\_\_.

### Referee's Contact Details

Aupairia may contact you to verify the reference using the details provided below.

Mailing Address: \_\_\_\_\_

Phone number (Country code + area code + number): \_\_\_\_\_

Email: \_\_\_\_\_

1. How long and in what capacity (eg co-worker, neighbor) have you known the applicant?

2. Which areas of childcare experience does the applicant have?

<input type="checkbox"/> Babysitting	<input type="checkbox"/> Au Pair
<input type="checkbox"/> Daycare centre	<input type="checkbox"/> Summer Activity camps
<input type="checkbox"/> Coaching sports	<input type="checkbox"/> Youth or church group/club

<input type="checkbox"/> Tutoring children	<input type="checkbox"/> Practical training in childcare and related subjects
<input type="checkbox"/> Scouting and/or guiding	<input type="checkbox"/> Other:

3. Please describe the applicant's childcare experience with the children in detail.

Purpose and details of children	Start and end dates of childcare experience & responsibilities	Frequency	Hours
<i>eg Babysitting cousins, two girls aged 6 &amp; 8</i>	<i>eg Feb – Apr 2014 : read stories, take swimming, supervise homework</i>	<i>eg twice a month</i>	<i>eg 3 hours</i>

4. Why do you recommend this applicant as an Au Pair in China?

5. Any other remarks about the applicant:

Name of referee: \_\_\_\_\_ Referee signature: \_\_\_\_\_

Occupation: \_\_\_\_\_ Date: \_\_\_\_\_

**(To be completed by Aupairia representative)** This confirms that I have spoken with the referee above to verify this information including the accuracy of the translation, if any.

Verified by Aupairia Representative/International Partner: \_\_\_\_\_

Date: \_\_\_\_\_